

CAPEA Executive Council Meeting
Thursday, December 3, 2009
9:30-11:00 am PDT
MINUTES—DRAFT (unapproved)

Executive Council members present: Wayne Padover, Don Wise, Thelma Moore-Stewart, Delores Lindsey, Floria Trimble, Ron Oliver, Chris Thomas, Louis Wildman, Ron Leon, and Linda Hauser.
A quorum was maintained for action items.

***indicates attachment**

- President's Welcome and Report Wayne Padover

President Padover called the meeting to order at 9:34 am and welcomed members as each entered the conference call meeting. He gave the following updates:

- 1) Gary Kinsey will Chair the
Technology Committee;
- 2) Dan Cunniff will serve on
the Technology Committee as well
- 3) Cheryl Ward will assist on the
Conference Committee and with Louis
Wildman related to publications.
- 4) Floria Trimble will serve on the
Conference Committee
- 5) Ron Oliver has volunteered to assist
the CAPEA Journal Committee

- CAPEA Goal # 1 Communications, Action Plan *

Wayne and Delores reviewed the Goal statements and clarified the use of emails to members. President Padover will review all requests for "send to all" members for approval. If approved, he will then notify Secretary Lindsey to "send to all" members. Secretary Lindsey keeps two membership lists: "private" list contains all contact information and membership status for members; the "public" list contains names, university affiliations, and email addresses.

- CAPEA Goal # 5 Constitution, By-Laws Revision,
Action Plan *

Wayne indicated this item would be discussed in greater detail as an "action item" later in the meeting.

- President-Elect's Report Don Wise
 - CAPEA Goal # 7 Spring Conference, Action Plan *

Dr. Wise reported plans for the Spring Conference:

- Location: Hawthorn Suites in Sacramento is holding 25 rooms and is flexible to increase the number if registration increases for the Conference.
- Guest speaker for Friday afternoon: Sal Villasenor, ACSA's Legislative Analyst
- Don will survey members (Survey Monkey) to ask: What questions would you like for us to ask Sal?
- Additional speakers include: Delores Lindsey, Ron Leon and Steve Davis, UCEA Executive Director, Michelle Young (invited)
- Ron Leon suggested current CA Secretary of Education, Dr. Glen Thomas be invited to speak.
- Don will send a member survey (Survey Monkey) asking members to respond:
 - o preference for dates for Fall, 2010 conference (October dates);
 - o southern California location for Conference: LA, OC, or San Diego; and
 - o recommendations for guest speakers.

- Secretary's Report Delores Lindsey
Minutes from October 17, 2009 *

Secretary Lindsey reported the draft minutes were sent to Executive Committee members for additions and corrections. The "unapproved draft minutes" were sent to members as FYI.

Action: President requested motion to accept minutes as corrected. Thelma moved to approve corrected minutes. Ron Oliver seconded the motion. Wayne called for the question. All approved.

- Treasurer's Report * Thelma Moore-Steward
Treasurer Moore-Steward gave an overview of the Report (as attached). Thelma and Wayne will follow up with the bank so current signatories on the account are Thelma Moore-Steward and Wayne Padover. Information: account requires only one of the signatures. With approval of this committee, other names of former signatories will be removed. Motion was made to accept Treasurer's Report (Ron Oliver), seconded (Don Wise), discussed, and approved (all) to accept current Report with removal of names who longer serve as signatories. Current signatories are Wayne Padover and Thelma Moore-Steward.

- Membership Report Chris Thomas
Dr. Chris Thomas reported the main goal of the committee is to increase memberships in all areas of diversity including adjuncts and doctoral students. The Membership Committee is working with Diversity Committee to increase membership. A discussion about membership fees led to a motion by Ron Oliver. Motion: Membership fees for doctoral students and adjunct professors, including part-time lecturers will be \$35. Louis Wildman seconded the motion. All approved.

Another goal for the Membership Committee is to connect with educational leadership professors at UC campuses. Several members are making those connections by personally contacting UC faculty. Wayne connected with UCLA faculty at recent UCEA Conference.

Note: Wayne and Thelma were added to the Membership Committee.

- CAPEA Journal Report-2009-2010 Deb Erickson
(Report postponed to January 21, 2010 Executive Council Meeting)

Update CAPEA Journal Report-2008-2009

Wayne Padover reported the 2008-2009 CAPEA Journal Senior Editor, Steve Davis, anticipates technical Journal work completed during early December and distribution of the Journal within the following few weeks.

- Diversity Chair Report Delores Lindsey
Chair, Delores Lindsey reported a “draft” of the Diversity Committee’s Goals and Action Plan has been sent to the committee’s members for feedback, additions, or other revisions. Once committee members have finalized the Action Plan it will be sent to Executive Council members. Don Wise and Thelma Moore-Steward commented on the appropriateness of the goal and action plan to broaden the definition of “diversity” to be more inclusive of members who represent our pk-12 student population in California.
- Historian’s Report Louis Wildman

Committee Chair, Dr. Wildman, reported on CAPEA Goal # 10 the Heritage Project:

- Making progress toward Web postings;
- By January, Project will need 3 Assistant Editors to review rejected articles on appeal by the author. Wayne requested Louis send a description of the Roles and Responsibilities for the position of Assistant Editor for the Heritage Project. Louis will send the description to Secretary Lindsey for inclusion in these minutes (see attached).

Dr. Wildman also gave an update of the ACSA-CAPEA Book Project – Action Plan*:

- First of the series has been published;
- Theme for the next edition is “what is the desirable relationship between administrator preparation programs and public schools?” Deadline for manuscripts is September 1, 2010.

- ACSA-CAPEA Report Tony Avina
(Report postponed to January 21, 2010 Executive Council Meeting)

- UCEA Report
Dr. Linda Hauser and Dr. Wayne Padover reported on Goal area #12 to improve CAPEA’s relationship

with the University Council of Educational Administration (UCEA). Wayne spoke with UCEA Executive Director, Michelle Young and UCEA President, Alan Shoho at the recent UCEA Conference in Anaheim, CA. UCEA leadership indicated an interest in increasing the organization's presence in California. UCEA wants to create a "doctoral culture" and research focus on California's university doctoral granting campuses. Chris Thomas reminded Council members that AERA/UCEA have a focus for social justice. Thelma indicated a donation of \$250 was made from CAPEA to UCEA to assist with recent Conference held in Anaheim, CA. Following a discussion of the importance of CAPEAs continuing support of UCEA, a motion was made by Don Wise and seconded by Louis Wildman to make another donation of \$250 to UCEA for next year's conference in New Orleans. The motion carried.

CAPEA-UCEA Liaison, Linda Hauser reported CSU Fresno will pursue membership in UCEA. She will be in communication with the UCEA Executive Director, Michelle Young to coordinate her possible speaking engagement at the CAPEA Spring Conference

Other Business

1. Request approval of CAPEA Executive Council and Executive Committee Meeting Calendar 2009-1010:

The following meeting dates were approved by the Executive Council:

Executive Council (9:30-11:00 a.m.) – 12/3/09, 1/21/10, 3/6/10

(12:15 – 1:15 p.m. at Spring Conference) 5/20/10, 7/15/10, 9/16

Executive Committee (9:30-10:30 a.m.) – 12/17/09, 2/18/10, 4/15/10

6/17/10, 8/19/10

2. President Padover and members of the Ad-Hoc Committee requested Executive Council's approval of their recommendations to modify and revise the CAPEA Constitution and By-Laws and recommend approval to membership present at the semi-annual meeting on March 5 - 6, 2010 in compliance with Article X (Amendments) of the CAPEA By-Laws. *

A motion to approve Ad-Hoc committee's recommendations (as stated and underlined above) was made by Don Wise, seconded by Ron Leon, and approved by Executive Council members present at today's meeting.

3. Policy Question: Is it appropriate to allow members to utilize the membership list-serve to put forth an opinion? The request is to designate the formation of an ad-hoc committee to, a) determine how similar organizations address the issue, b) understand how this matter relates to members' Constitutional rights, c) explore

collegial, collaborative alternative formats which might serve individual and d) organizational needs and provide a report to the CAPEA Executive Council not later than the May 20, 2010 meeting. Members of the Executive Council who volunteered for the Ad-Hoc committee are: Don Wise, Chair; Ron Oliver, Wayne Padover, and Delores Lindsey.

4. Other:

Next Executive Council Meeting – January 21, 2010

Next Executive Committee Meeting – December 17, 2009

Wayne indicated the agenda for the meeting will soon be available.

Motion to adjourn: Don Wise

Seconded: Ron Leon

Approved: All

President Padover adjourned meeting at 10:39 am.

Minutes submitted by CAPEA Secretary, Delores Lindsey