

CAPEA Executive Council Meeting
DRAFT Minutes
Thursday, June 17, 2010
9:30 - 10:30 a.m. PST

Approved August 19,2010

- (indicates attachment)

Present:

Wayne Padover
Delores Lindsey
Floria Trimble
Chris Thomas
Thelma Moore-Steward
Tony Avina
Louis Wildman
Ron Leon
Deb Erickson
Gary Kinsey
Steve Davis (Ad Hoc Committee Chair)

Absent:

Cheryl Ward
Phyllis Hensley
Don Wise
Ron Oliver
Bob Kladifko
Phil Mirci
Franca Dell'Olio
Linda Hauser

President's Welcome and Report was given by Wayne Padover:

- 1) Welcomed Steve Davis to today's meeting
- 2) Previewed preparation for 2010-2011 Executive Council*
 - a) Nomination Committee: Past President Phyllis Hensley will Chair Nominating Committee; Appointees who will serve as committee members are Floria Trimble and Larry Wilder.
- 3) Small School District Executive Committee Member will attend Fall Conference
- 4) In response to Chris Thomas' recommendation a spreadsheet of Presentation and Publication Opportunities for CAPEA Members, i.e. ACSA, CSBA, AASA, NCPEA, etc. is being developed and will be presented by President Padover in his report in September.

President-Elect's Report was prepared by Don Wise and given by Wayne Padover:

- 1) The Fall Conference Update was given. Confirmed speakers include Karen Kearney, Randall Lindsey, Steve Davis, Ron Leon, and Michelle Young, Executive Director of UCEA.

Secretary's Report was given by Delores Lindsey

Motion was made to approve Minutes, Executive Council Meeting, 5/20/10*
by Thelma Moore-Steward; Seconded by Floria Trimble; Approved by all.

Treasurer's Report * was given by Thelma Moore-Steward. Ron Leon moved for approval.
Seconded by Tony Avina; Approved by all.

Past-President's Report No Report given Phyllis Hensley (Absent)

Other Business

Wayne Padover reviewed the Proposed CAPEA Position Paper Process, Content and
Ad-Hoc Committee Selection*

Ad-Hoc Committee Composition:

- 1) Steve Davis would serve as Chair of the Committee.
- 2) The additional members of the Committee would be Louis Wildman, Chris Thomas, Gary Kinsey, Thelma Moore-Steward, Delores Lindsey, Deb Erickson and Peg Basom

Louis moved for approval of committee composition.
Deb Erickson seconded the motion.
Approved by all.

Process:

- 1) A review of the draft document take place by the membership at the Fall Conference (i.e. in small and large group forums) thus providing additional feedback to the Committee to be used for final analysis and possible modification. In addition, the Committee's draft document would be sent to the CAPEA Membership prior to the Fall Conference with copies available at the conference as well.
- 2) The final Committee draft would be sent to the CAPEA Membership for an "approve/disapprove" vote for it to be sent to CTC as CAPEA's position paper.
- 3) If the vote were to approve, the CAPEA Executive Council would send it to CTC on behalf of CAPEA during mid-October. (In my communication with Larry Birch of CTC, he believes our anticipated timeline would work well.)

Tony moved for approval of the position paper process.
Thelma seconded the motion.
Approved by all.

Steve Davis lead a discussion about how the CAPEA Executive Council could assist the Ad Hoc Committee determine "purposes" of the work of the committee. Steve stated he had spoken with Larry Birch from CCTC to obtain background information. Members of the Executive Council commented on the various roles of CAPEA, CCTC, and ACSA, in past and current collaborative efforts. Steve asked: *What does CAPEA do best? What do we do well?*

After a discussion by Council members, Steve summarized by saying:
CAPEA seems to be: knowledge-brokers and collaborators

He further stated the Ad Hoc committee will work through the outline and develop a hybrid of #s 1 and 2 (below). *According to Larry Birch, the timeline is to get the position paper to CCTC by mid-October*, Steve indicated.

Position Paper Content:

- 1) An in-depth analysis about leadership preparation should be provided, based on the literature, addressing quality leadership in pre-K to 12 organizations.
- 2) Recommendations should be offered to ensure the previously identified knowledge, skills and dispositions are present in successful licensure candidates.

Announcement by Thelma Moore-Steward: Congratulations to CAPEA member, Dr. Jay Fiene, who has been appointed Interim Dean of the College of Education at CSU San Bernardino.

Next Executive Council Meeting – September 16, 2010 (9:30 a.m.)

Next Executive Committee Meeting – August 19, 2010 (9:30 a.m.)

Minutes submitted by CAPEA Secretary Delores B. Lindsey