

CAPEA BOARD MEETING

January 22, 2009

Teleconference

Members Present: Phyllis Hensley-President; Wayne Padover-President-Elect; Don Wise -Treasurer; Chris Thomas-Membership Chair; Gary Kinsey-Past President; Louis Wildman-Historian; Dennis Brennan; Franca Dell'Olio; Deb Erickson; Ron Leon; Thelma Moore-Steward.

Members Absent: Peggy Basom; Jo Birdsell; Albert Jones

President's Report: President Phyllis Hensley called the meeting to order at 9:34 AM and welcomed everyone. She indicated that the University Council of Educational Administration (UCEA) will be holding its annual conference for 2009 in Anaheim, California. She encouraged NCPEA members to submit proposals and participate.

Phyllis announced that she had just sent the latest edition of the newsletter to all CAPEA members. Additionally, she provided a set of goals for the 2008-09 CAPEA year and briefly discussed the status of the February 19th CAPEA Executive Board meeting. Phyllis reported the board had provided input in creating the 2008-09 CAPEA goals, and asked that members identify the top two.

Secretary's Report: Peggy Basom was unable to participate in the meeting, but had provided the minutes from the December 18th board meeting. Don Wise indicated that a correction needed to be made, as he planned to distribute survey results at the upcoming Spring CAPEA Conference.

A motion was made by Thelma Moore-Steward to approve the December 18, 2008 minutes with the correction suggested by Don Wise. Louis Wildman provided a second to the motion. The motion was approved unanimously.

Treasurer's Report: Don Wise indicated that the organization's current financial balance is \$12,261.00. An amount of approximately \$8,100 is expected to be received from NCPEA as the organization's share of the NCPEA Summer Conference profits.

A motion was made by Louis Wildman to approve the financial report as presented. Gary Kinsey provided a second to the motion. The motion was approved unanimously.

President-Elect's Report: Wayne Padover made a presentation regarding the CAPEA Fall Conference for 2009 and suggested National University's new Los Angeles campus as the potential site. He indicated that it was located a mile from LAX and the room availability in the Inglewood area is very good. Wayne would like to host the traditional Friday evening dinner at his home which is a short distance from the location.

Thelma Moore-Steward reported that Rudy Crew may be joining the USC faculty and suggested that we consider asking him to be a speaker at the Fall CAPEA Conference.

Dennis Brennan indicated that he was familiar with the proposed conference location and believed it would be a great area. No board action was taken, as Wayne was going to provide more details at the next meeting.

CAPEA 2009 Spring Conference: In respect to the upcoming CAPEA Spring 2009 Conference in Fresno on March 6-7 at the Piccadilly Inn Airport, Don stated that the program looks very positive with excellent presentations confirmed. Springboard's Executive Director has requested a change in the time of her presentation. Fresno State's President, John Welty, and his wife Sharon are planning to host a Friday night reception for members at their home from 6:00 – 7:30 pm. Shuttle transportation would be provided by the Piccadilly Inn to and from the reception.

Don Wise asked the board to consider a 50% reduction of the conference registration fee for doctoral students that planned to attend.

A motion was made by Dennis Brennan to reduce the conference registration fees by 50% for doctoral students that planned to attend. A second to the motion was made by Phyllis Hensley. The motion was approved unanimously.

Don expressed a concern that only three hotel room reservations had been made for the conference to date, but he anticipated that more would be made soon. He also stated that the catering contract needed to be finalized by Monday and it currently contained a minimum of 50 participants for the negotiated pricing.

Wayne Padover and Don indicated that a CAPEA version of the NCPEA Conference Planning Guide might be helpful to have in the future for those coordinating any conference arrangements. Gary Kinsey indicated that he would provide a copy after it had been updated.

Chris Thomas asked about the time for the Membership Coordinator's breakfast meeting and was informed that it would be held from 7:30-8:30 am Saturday morning of the conference.

CTC Update: Dennis Brennan indicated there was nothing to share in respect to an update. He did suggest that the board look at the latest issue of Ed-Cal in respect to new SLLA test prep dates that had been announced.

Gary Kinsey indicated the CTC's Committee on Accreditation (COA) is discussing the Guidelines-Based Educational Administration program standards and has expressed some concerns with them. He asked that board members take time to examine these standards.

CAPEA Journal Report: Phyllis Hensley announced that the 2008 Journal was in progress and would be printed for approximately \$1,800, a price that is much lower than the amount charged by Caddo Press. It was also indicated that the submission deadline for the 2009 edition of the Journal would be March 4, 2009.

Webmasters Report: Phyllis indicated that she needs the conference registration forms for the upcoming Spring Conference from Peggy Basom in electronic format and then they will be placed on the website. Gary Kinsey will work with Phyllis to update the conference section of the CAPEA website.

Chris Thomas indicated that in the area listing the CAPEA board members, his institution's name needed to be corrected from San Francisco State to read University of San Francisco.

Membership Report: Chris Thomas reported that he had sent an email to all CAPEA Membership Coordinators to keep them current on the organization and their responsibilities. He planned to re-send a message with the conference registration forms. He also planned to have a conversation with Peggy regarding CAPEA membership fees.

Historian's Report: Louis Wildman reported on an energy conservation initiative that he will be facilitating at CSU Bakersfield on February 10th. The event will be a Solar Energy Conference for school districts in the Bakersfield and Kern County area. He hopes that school districts might be willing to rent their roof space for solar panels that could assist with not only creating energy for the surrounding area, but also reducing their own utility bills. Fresno State University and CSU Northridge were campuses that had already pioneered this type of project.

Past President's Report: Gary Kinsey reported that the NCPEA Executive Board would be holding their next meeting in mid-February at the AASA/CWC Conference in San Francisco. Gary also asked if any of the board members were planning to attend the NCPEA 2009 Summer Conference in San Antonio, Texas. Phyllis indicated that she and her husband, Gordon, hoped they might host CAPEA attendees at their home for a reception on one of the evenings of the conference. Wayne, Don, and Louis indicated that they planned to attend.

ACSA-CAPEA Report: Wayne Padover reported that the next ACSA-CAPEA meeting would be held on February 18th at the Hawthorne School District. A March 17th meeting regarding the proposed Professor's Academy venture will be attended by Phyllis, Albert, Deb, Wayne, Thelma, and Gary. The group will be working with George Manthey to develop the activity.

Additionally, a second ACSA-CAPEA publication is being planned and Wayne Padover, Louis Wildman and Deb Erickson are involved as CAPEA representatives. Members asked about whether CAPEA would have any representation at the Superintendent-Principal's Academy. Ron was interested particularly in the Superintendent's Academy.

CSBA Report: Ron Leon indicated that he had requested the CSBA Conference RFP's and would forward them to Phyllis as soon as he received them. The state's budget problems are causing the CSBA to re-think how they meet and do their work

Other Business: Phyllis reported that UCEA had sent a message to her proposing a partnering with CAPEA. She would like to have someone serve as a liaison to the group. Don Wise indicated that the Fresno State doctoral program had also received a request from UCEA to join their group.

Phyllis indicated that she would be sending info regarding a small group conference call very soon. The group decided that the next board conference call meeting would be held on Thursday, February 21st at 9:30 am.

Phyllis offered a special thanks and her appreciation for having such an outstanding group to work with on the current CAPEA Board. The meeting was adjourned at 10:58 am.

Respectfully Submitted,
Gary Kinsey, Past President